



Bibb Family Practice Associates, PC
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721 RIVERSIDE DRIVE LANE
MACON, GA 31201
(478) 259-3439

NOTICE OF PRIVACY PRACTICES

Our Legal Duty: We have a duty to protect the confidentiality of medical information about you. We have a Notice of Privacy Practices explaining ways we may use and disclose your medical information. The Notice also describes your legal rights and obligations regarding the use and disclosure of your medical information. We are required by law to maintain the privacy and security of your protected health information. We will let you know promptly if a breach occurs that may have compromised the privacy or security of your information. We must follow the duties and privacy practices described in this notice and give you a copy of it. We will not use or share your information other than as described here unless you tell us we can in writing. If you tell us we can, you may change your mind at any time. Let us know in writing if you change your mind. For more information see:

www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/noticepp.html

Parties Following the Notices: The Notice will be followed by Bibb Family Practice, and its affiliates, together with their health care professionals, staff and volunteers, and those participating in managed care networks with Bibb Family Practice and other legal entities that provide services to Bibb Family Practice.

How We May Use and Disclose Medical Information about You: We may use or disclose identifiable health information about you for many reasons including:

- Treatment
- Bill for your services
- Health care operations
- Health oversight activities
- Public health purposes
- Auditing
- National security & protective services
- Research
- Worker's Compensation; Law enforcement purposes
- Lawsuits and disputes
- Hospital directories
- Activities of managed care networks which we participate
- Activities of our affiliates
- Appointment reminders
- Comply with the Law
- To avert a serious threat to health/safety
- To coroners, medical examiners & directors
- To military command authorities
- As required by law
- Individuals involved in your care or payment

Your Privacy Rights:

You have the following rights with respect to your health information:

- The right to request confidential communications and alternative means of communication with you.
- The right to request restrictions on certain use of your health information
- The right to inspect and copy certain medical information that we maintain about you either paper or electronic medical record.
- The right to request an amendment of your health information.
- The right to an accounting of certain disclosures of your health information.
- Get a copy of this privacy notice
- File a complaint if you believe your privacy rights have been violated.

Additional Information: Upon request you may review our detailed Notice of Privacy Practices for further information regarding exercising your privacy rights or if you object or request a limitation of the referenced uses of disclosure. Bibb Family Practice may share my medical information, as permitted under federal law (HIPAA) and Georgia State law, with my healthcare providers through a health information exchange.

Changes to the Notices: We can change the terms of this notice, and the changes will apply to all information we have about you. The new notice will be available upon request, in our office, and on our web site.